

JOB DESCRIPTION: PROJECT MANAGER - CORK

At PRO Stainless, we have brought together the expertise, the team, the craftsmanship and the facilities, to deliver the most challenging of stainless steel projects. Since 2001, we have been developing innovative high-end solutions for cleanrooms & hygienic environments, architectural metalwork purposes and production & manufacturing sites across Ireland, the UK and internationally.

We have an exciting role for a Project Manager to join our team.

Title:

Project Manager

Location:

Cork

Job Summary

- Analyse client contract requirements ensuring understanding within the Project team and liaise with the Design and Sales departments to clarify contract technical specifications.
- Supervision of projects from contract award to handover. Act as the main point of contact with clients and their representatives in order to progress projects in a timely manner, at all times maintaining a positive client experience.
- Ensure all resources, equipment, labour etc. are planned and available in accordance with project programme, including subcontractors.
- Using IT or other systems to keep track of project programme, resources, people and reporting.
- Working with the Planning Department, preparing detailed construction programmes - project specific scheduling and update as necessary, raise and manage RFI's where necessary.
- Preparation, site interface documentation, with assistance from project management support, H+S plan, TOP's.
- Ensure all drawings and site hours are communicated to site crews.
- Carrying out risk assessments and method statements, and site surveys.
- Manage the operational aspects of the project to achieve the budget.
- Ensuring compliance with all relevant health and safety standards and company policies.
- Prepare weekly reports for project review with client / in-house meetings.
- Closing of all punch list items, in conjunction with site supervisors and project engineers.
- Liaising directly with 3rd party inspectors / engineers in relation to all aspects of work onsite.

PRO/STAINLESS

- Managing communication with client, staff, subcontractors, suppliers and all relevant teams to ensure a quality project is delivered.
- Onsite co-ordination between consultant and contractor.
- Co-ordination of project activity in conjunction with the offsite fabrication team.

Role requirements

- Experience in managing projects in a similar industrial environment.
- Experience as a Project Manager/Engineer.
- At least 5 years' experience in a senior project management role.
- Customer focused ability to provide solutions to customer requirements and specifications, in-house collaboration on problem solving and outside the box thinking.
- Competent in Microsoft Office suite including Microsoft Project / Smartsheet.
- Accurate interpretation of contract documents, programmes, drawings, and technical specifications.
- Strong interpersonal skills with the ability to build strong working relationships with internal and external stakeholders.
- Self-motivated with proven ability to manage multiple projects simultaneously.
- Good knowledge of health and safety and building regulations

Contact

If you have any questions about the role, wish to submit your CV for review or have a confidential discussion, please do not hesitate to contact: talent@prostainless.ie

Visit our website at www.prostainlessdesigns.com/ie